

Title	Senior Executive
Grade	Level E
Department	Sustainability & Renewable Energy
Reporting to	Department Manager, Sustainability & Renewable Energy
Location	Any of the EI Ireland Offices
Reference	EI.041.24E
Salary	€75,822 to €93,121 per annum contributory superannuation Rising to €98,850 by long service increments
Closing Date	Wednesday, 22 nd May

Background

Ireland has committed to reducing emissions by 51% across all sectors of the economy by 2030 and to become climate neutral by 2050 with legally binding sectoral emissions targets established under the Climate Action and Low Carbon Development (Amendment) Act 2021. Looking at the Enterprise Sector, Government has established a commitment to delivering a 35% reduction from on-site Industrial emissions by 2030.

Enterprise Ireland (EI) is committed to embedding sustainability and climate action in its strategic approach to company and sectoral development, aligned to Government's Climate Action Plan and EI's Corporate Strategy. This approach will involve EI driving transformational change in embedding sustainability and climate action as a fundamental part of company development and competitiveness.

Enterprise Ireland (EI) is supporting clients across all sectors to embrace and adopt best in class sustainability & climate action practices.

- The Climate Action Plan 2024 and the 2022 Enterprise White Paper confirm Government's commitment to supporting the decarbonisation of Industry through its Agencies, including Enterprise Ireland. For Enterprise Ireland, this will include funding transformational environmental projects that will generate substantial decarbonisation and wider climate outcomes alongside wider capability building supports to drive the Green Transition.
- Government is developing strategic roadmaps across a number of climate related areas, including but not limited to, Biomethane, Biodiversity, Circular Economy, Green Hydrogen, and Offshore Wind. Enterprise Ireland will support the development and role out of these strategies and action plans and will drive client engagement as appropriate.

Role Purpose

The Senior Executive will help support the development & execution of EI's climate and sustainability strategy that reflects the Government's Climate Action Plan and wider Enterprise policy with a specific focus on the national commitment to decarbonise and to capture business opportunities emerging from low-carbon transition.

The Senior Executive will be a key member of Enterprise Ireland's Sustainability & Renewable Energy team who are tasked with managing programmes to support the development of client capability, and the delivery of transformational decarbonisation and climate investments in the enterprise sector. They will represent EI externally, acting as a thought leader and influencer across the climate & sustainability space working closely with Government and Industry stakeholders, along with client companies who are developing technologies to accelerate the delivering of net-zero growth.

The Senior Executive will bring expertise and knowledge that will support clients on their Green Transition and will use their technical know-how to add to our sustainability offers and supports.

Key deliverables

- Work with clients & colleagues to support the development and delivery of robust climate & sustainability plans, emphasising the strong links between sustainability and company competitiveness.
- Build an integrated approach to the development and delivery of client offers and supports to ensure consistent EI approach to sustainability for clients, supporting colleagues across EI to integrate sustainability into the business development agenda with clients.
- Support the management of Enterprise Ireland's Sustainability funding supports, providing technical advice at project development stage and contributing to due diligence assessment and preparation of proposals for EI committees & board.
- Measure the impact of existing and future sustainability programs, by developing metrics, internal reporting, and managing inputs from multiple teams and effectively communicate trends and relevant standards to key decision makers and leaders.
- Provide sustainability expertise to EI management on areas such as certification and environmental standards and contribute to the development of relevant policies and KPIs.

Functional competencies (key skills and knowledge)

- A demonstrated robust knowledge and understanding, of national and international sustainability & climate policy landscape, as well as key trends and approaches to climate action and sustainability development impacting enterprise in Ireland is essential.
- Demonstrated understanding of national or international funding supports available to support sustainable company development consistent with climate transition is essential.
- Programme / project management skills and experience of managing complex multi-stakeholder projects is essential.
- Strong proficiency and experience in building and managing stakeholder engagement and relationships across a broad and diverse internal and external network is essential.
- A relevant third level qualification – environmental science, economics, public policy, sustainable development - or experience or professional training in this area, is essential.
- Demonstrated experience of working with large enterprise and/or SME's on implementing and executing sustainability programmes is desirable.
- Experience of having worked at a senior capacity in a climate action / sustainability role is desirable.
- Strong presentation skills and ability to represent EI and its position/agenda across diverse platforms.

Applicants should note that attendance at networking and other relevant events will be part of this job and will therefore require some engagement outside of Enterprise Ireland's normal business hours.

Enterprise Ireland Behavioural Competencies

Results Focused

The ability to remain outcome and results focused with regard to business priorities and organisational goals, monitoring progress and adjusting approach ensuring delivery against the appropriate timescales.

Innovation and Risk-Taking

Actively encourages new ideas, experimentation and measured risk-taking, while always being on the look out for opportunities to continuously improve business processes and efficiencies within Enterprise Ireland and client organisations.

Problem Solving and Decision-Making

The ability to be decisive and take tough decisions about clients, people and costs to deliver sustainable results, using the analysis of information and situations to make logical and sound decisions.

Client Focused

The ability to provide an excellent client service focusing on client needs and building and maintaining effective personal and business relationships to advance clients' objectives and Enterprise Ireland strategy.

Communicating with Impact to Influence Others

Communicates in a manner that will persuade, convince and influence their own staff and others, both internally and externally, in order to motivate, inspire or encourage them to follow a particular course of action.

Teamworking

Co-operates with colleagues, shares information and respects the opinions and values of staff members. Understands the skills, experience and knowledge of staff members and maximises how these can be utilised to the benefit of the department, the organisation and the client.

Embracing & Leading Change

Understands the business agenda of Enterprise Ireland and embraces changes for area of responsibility and for external and internal clients.

Acting / Leading with Integrity

Lives the Enterprise Ireland purpose and values, acting genuinely and with integrity, in a manner that builds trust and engages and motivates others, placing the genuine needs of the client, the organisation, and staff ahead of personal agendas.

Networking

Establishes and maintains mutually beneficial relationships with colleagues and other networks for the purpose of sharing information.

Developing Yourself & Others

Creates an environment that enables others to excel in terms of job performance.

Salary scale**€75,822 to €93,121 per annum contributory superannuation**

Rising to €98,850 by long service increments

€73,236 to €88,463 per annum non-contributory superannuation

Rising to €93,908 by long service increments

Candidates should note that entry will be at the minimum of the relevant scale and the rate of remuneration may be adjusted from time to time in line with Government pay policy. Subject to satisfactory performance, increments may be payable in line with current Government Policy.

Application and selection process

The selection process may include short-listing of candidates. The selection criteria will be based on the essential requirements of the position. It is therefore important that you provide a detailed and accurate account of where you believe your skills and experience meet the requirements for the position. This should be contained in a short document (maximum 2 pages – template attached) accompanying your CV.



To apply for the position, please send a detailed CV and supporting document quoting reference number **EI.041.24E** to hrconnect@enterprise-ireland.com to be received **on or before Wednesday, 22nd May**.

N.B. All correspondence will be acknowledged in writing by the HR Department within 3 working days. Applicants who do not receive an acknowledgement within 3 working days should contact hrconnect@enterprise-ireland.com

Issued by the HR Department, Enterprise Ireland on 1st May 2024